



Request for Proposal

Overview

Lānaʻi Community Association (LCA) is the oldest non-profit organization currently operating on the island of Lānaʻi. LCA serves as the equivalent to the United Way on other islands. LCA started in the 1940s and has been active in the community ever since. We have continued to provide support for local groups, including youth sports and activities and special events, including academic scholarships.

Priorities of the Fund

Preference will be given to projects that benefit the Lānaʻi Community with special emphasis on, but not limited to...

- Educational activities
- Cultural activities
- Health activities
- Sports and/or recreational activities

Proposal Review Criteria

- Proposal articulates how the proposed project will benefit the Lānaʻi community.
- Provide clear objectives and reasonable timelines.
- Project budget categories are consistent with narrative and reasonable.
- Project budget is realistic, relates to project narrative and is reasonable in cost.
- Proposal clearly describes how the project will be implemented and how these particular activities will address critical issues in the Lānaʻi community.
- Funds may be for ongoing program needs or for one-time activity.

Grant Range

- Grant awards range from \$50 - \$1,000.
- No multi-year funding requests will be accepted.

Eligibility

- Nonprofit, tax-exempt 501(c)(3) public charities or public schools are eligible to apply.
- Programs or groups without 501(c)(3) tax-exempt public charity status are eligible to apply, provided the activities to be supported are charitable and serve Lāna‘i Community Associations overview.

Deadline

Proposals must be delivered or postmarked on or before

Lāna‘i Community Association
P.O. Box 630735
Lāna‘i City, HI 96763-0735
Attention: Grant Request Committee

Final Reports

A brief written report with 6-12 event photos is due to the Lāna‘i Community Association at the address above, six (6) months after the date of your grant award. The report should describe how the funds were spent, how the community benefited from this project and what outcomes or tangible results were achieved. The Lāna‘i Community Association Board of Directors will not consider proposals from groups who were previously funded that have NOT submitted a final report for its most recent grant from the Lāna‘i Community Association. If your organization received a grant less than thirteen months from the proposal deadline, you may submit a proposal if all other final reports are current.



DONATION REQUEST

Name of Organization: _____
Contact Person: _____
Mailing Address: _____
Telephone: _____ Email: _____
Amount Requested: _____ Date Needed: _____

Specify your request. Please include the following:

- What will the donation be used for (Be specific-how many people will be served and dates for the use of the funds.)
- Itemized breakdown of the funding request: (Please include current budget for organization and for the proposed project)
- Other funding sources (if your request requires additional funds to complete your project goal)

RETURN APPLICATION TO:
LANA'I COMMUNITY ASSOCIATION
PO BOX 630735
LANAI, HI 96763

- I understand this is a request and does not guaranteed funding.
- All request must be submitted 3 months prior to date needed.
- Donation check will be written/paid to an organization/company not an individual.
- Recipients will provide LCA with receipts totaling the donation awarded.
- Recipients allows LCA to use the contents of this request for publicity purposes.
- Recipients will volunteer at a LCA affiliated function. (Failure to do so will result in the loss of current or future funding).
- I also certify that the foregoing statements and information are true, correct, and complete to the best of my knowledge.

INCORRECT OR INCOMPLETE APPLICATIONS MAY BE REJECTED

APPLICANT'S SIGNATURE

DATE

Lanai Community Association Request Form

Name of Organization:

Date:

Contact Person (name and phone or email)

Income	Previous Year	Current Year Budget	Actual for current year	Short Fall
Registration Fees Money from family Donations Fund Raisers Grants				
Total Income:				
Expenses	Previous Year	Current Year Budget	Actual for current year	Short Fall
Insurance Uniforms Equipment Travel Other Expense				
TOTAL EXPENSES				